

FUNDRAISER REGISTRATION FORM

Thank you for your interest in fundraising for Epilepsy NZ.

Please complete this form and email to national@epilepsy.org.nz.

If you have any questions, please call our Hamilton office ph: 0800 37 35 37 ph: (07) 834 3556

By returning this form completed and signed, you AGREE with the TERMS and CONDITIONS as outlined below by Epilepsy NZ for fundraising on our behalf. You MUST also ensure that any employees, agents, or representatives involved in the fundraising comply with our terms and conditions.

Purple Day Fundraiser Host Details	
Applicant name	
Organisation	
Email	
Tel / mobile	
Address (for courier)	
Purple day fundraising event details	
Name of school or business	
Location / address of event	
Date of event	
Business name for receipt	
Event Idea (eg non-uniform day, bake sale)	
Estimated number of participants	
Resource order form: Free resources will be couriered to your supplied address	
<ul style="list-style-type: none"> Please note printable resources are available to download on our website: Purple Day Resources These include: printable bunting, printable baking tags, purple day posters, purple day hero certificate of appreciation, proud to support purple day email signature, purple day colouring in sheets, gloop recipe, helping my buddy and did you know posters for the classroom, quiz sheet, table talker facts 	
Please add which resources you would like couriered to you for your fundraiser. Yes/No :	
Balloons	
Purple ribbons	
Stress balls	
Support & information brochures	
Seizure smart wrist bands	
Because you are my friend book	
Action zone game	
Ribbon display and collection box	
Stickers	

Recognition on Epilepsy New Zealand Facebook/website/newsletter	
Do you agree to have your fundraising photos and success shared on Facebook and website, newsletter?	Yes/No

Registration completion checklist	
1.	Email this registration form completed and signed.
2.	We will reply within a week confirming you as a Purple Day fundraiser.
3.	Your Purple Day event will be listed on our website, Facebook, and newsletter.
4.	Resources will be couriered to your specified address.
5.	You hold your Purple Day, and email us a report of your success, including funds raised and photos/ or story for our website/Facebook/newsletter.
6.	Collect funds, and deposit monies in our supplied bank account. Please see below.
7.	We acknowledge and recognise your efforts on our website and in other appropriate social media channels such as epilepsy New Zealand's Facebook, Instagram, YouTube, and LinkedIn channels as agreed.
Thank you for your contribution to purple day	

BANK ACCOUNT DETAILS FOR FUNDS RAISED:

Note: If you have paid by internet banking and would like a receipt for donations over \$5 please email:

<mailto:national@epilepsy.org.nz>

Account name: EPILEPSY ASSOCIATION OF NEW ZEALAND INCORPORATED

Account number: 02 – 0316 – 0132384 – 00

Particulars: Purple Day 25

Code: PDMD25

Reference: initials+surname (e.g. j clarke or school/workplace name)

Please ensure you have included the code so we can make sure the funds are allocated to Purple Day and we can acknowledge your contribution.

THANK YOU FOR YOUR SUPPORT

See next page to accept the Terms and Conditions.

Terms and Conditions for Fundraising for Epilepsy NZ:

By signing this form you agree:

1. To complete, sign and submit this form to **national@epilepsy.org.nz** no later than 10 days prior to the proposed fundraising event;
2. Not to engage in any fundraising or other activity using Epilepsy NZ's name, logo or other image unless you have received approval in writing by Epilepsy NZ to do so;
3. That you are not permitted to make any representations on Epilepsy NZ's behalf, nor bind Epilepsy NZ to any arrangement or contract;
4. To deposit all funds raised within 7 days of the completion of the fundraising event using the bank details provided to you by Epilepsy NZ;
5. To return any promotional material that Epilepsy NZ has provided to you as soon as reasonably practicable after your fundraiser, and in any case, no later than 14 days following your fundraiser.
 - a. You may deduct the reasonable cost of postage from any funds raised for Epilepsy NZ to return these items and supply the receipt along with what is returned.
 - b. Where the promotional material is a larger item and is not easily able to be posted or couriered, please contact us to organise a time that Epilepsy NZ may collect or arrange collection of the item(s) from you; and
6. Not approach any corporate, media organisation or charitable trust supporter of Epilepsy NZ without prior written approval.

Epilepsy NZ takes pride in supporting Kiwis with epilepsy around the country. By signing this form, you acknowledge that Epilepsy NZ's image and reputation is important to its ability to carry out this work and therefore agree:

7. That you will not do anything or engage in any act which may damage or harm the image or reputation of Epilepsy NZ.
8. That you will ensure that any promotional material provided by us to you is only used in relation to the event / fundraiser specified in this form and that it is not defaced, altered, or otherwise changed in any way unless agreed in writing by Epilepsy NZ.
9. Nothing in these terms and conditions grants you the right to use the Epilepsy NZ name, logo or other image on, in relation to or connection with, any materials, website, or other public documentation or forum (whether developed by you or for you by a third party) unless we expressly agree to such use in writing.
 - a. You will not use the name, logo or other image of Epilepsy NZ unless you are expressly permitted to do so.
10. That we can take action to stop any activity we feel that you, your colleagues, or associates may engage in that breaches the terms set out herein, or breach of any of our intellectual property rights.
11. By signing below, you acknowledge that you are authorised to sign this form and agree to and carry out the obligations set out herein on behalf of you or your organisation (whichever the case may be):

***Applicant Name:
School or Business Name:***

Signed on behalf of (organisational name if applicable):

Signed:

Date:

Important Notes:

- Epilepsy New Zealand (NZ) is the registered Trademark for Epilepsy Association of New Zealand Incorporated. Our Registered Charity number is CC10611.
- Please allow 7 working days for the processing of your application. We will respond within this timeframe with approval to go ahead with your fundraising initiative, or any comments we'd like you to consider.
- Please note that during busy times like the lead up to major holidays, this response period may increase due to the busy period.